

**NORTH CENTRAL AREA SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING**

TIME: Wednesday, July 18, 2018 at 6:30 p.m. C.S.T., North Central Elementary School Library, Hermansville, MI 49847

- A. Meeting called to order by President, Craig VanEnkevort at 6:30 p.m.
- B. Pledge of Allegiance.
- C. Roll Call: PRESENT: Kelly Plunger, Ray Luft, Jessica Naser, Klara Grondine, Craig VanEnkevort, Brad Eichmeier
Superintendent: Bruce Tapio , Board Appointed Secretary: Wendy Granquist, Elementary Principal/Athletic Director: Tony Adams, Maint/Transp./Custodial Working Supervisor: Brett Harter

TARDY: None

ABSENT: Nick Hanchek

- D. Consent Agenda: (Below)
 - 1. Athletic Director's Report – None.
 - 2. Maintenance Director's Report – see attached.
 - 3. Elementary Principal's Report – None.
 - 4. Superintendent's/MS/HS Principals Report – see attached.
 - 5 Correspondence.

Motion by Mrs. Naser, supported by Mr. Eichmeier to approve the consent agenda.
Motion carried, 6-0.

- E. Approval of Board Meeting Minutes and Submitted Bills:

Motion by Mrs. Grondine, supported by Mrs. Naser to Add Item #1A June 21, 2018 Closed Session Minutes to Section E. Approval of Board Meeting Minutes and Submitted Bills.

Motion by Mrs. Naser, supported by Mrs. Grondine to approve the June 21, Regular and Closed Session Meeting Minutes, July 12, 2018 Special Meeting/Workshop Meeting Minutes and June 28, 2018 Special Meeting Minutes. Motion carried, 6-0.

Motion by Mrs. Grondine, supported by Mr. VanEnkevort to accept the request to pay the July bills as Wendy sees fit. Motion carried, 6-0.

- F. A. Motion by Mrs. Naser, supported by Mr. Plunger to add Board Discussion Item #5 "Superintendent's Evaluation" to the agenda under Board Discussion. Motion carried, 6-0.

Motion by Mrs. Naser, supported by Mr. Luft to approval the agenda with the previous changes. Motion carried, 6-0.

- G. Public Comments: None

- H. Action Items:

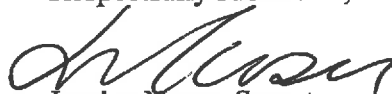
1. Motion by Mrs. Grondine, supported by Mr. Plunger to approve the State Aid Operating Resolution as presented. Motion carried, 6-0.
2. Motion by Mrs. Grondine, supported by Mr. Plunger to add the 6th grade students to the North Central Middle School to allow curriculum alignment and for state reporting as a Middle School Entity. Motion carried, 6-0.
3. Discussion before the motion: Mrs. Grondine had questions in regards to layoff and recall and the legality of it. Motion by Mrs. Naser, supported by Mr. Plunger to lay-off Miss Michele Owens due to teaching position elimination. Motion carried, 6-0.
4. Discussion before the motion: Mrs. Grondine had many questions of pros and cons. Mr. Plunger stated that "What is the plan for training for this position. Mrs. Grondine stated that we need to move forward with this. Explore a different ISD. Mr. VanEnkevort asked "What is the plan, Bruce?" *Still work with Menominee & Stephenson to do this job. *Talk to DISD Superintendent. *Talk to Steve Martin, Superintendent at MCISD. *Search out another school to partner with, that work with KRESA. *North Dickson contact them to share. *Continue to software training for Wendy. Mr. VanEnkevort "Do you have a timeline?" Mr. Plunger stated wait until August 1, meeting. Mr. Plunger thinking about in house

committee meeting concerning business/finance director.. Klara, Jessica & Brad on Monday, July 23, 2018 at 5:00 p.m. at the Jr/Sr High School. Finance Committee Meeting at 6:00 p.m. at Jr/Sr High School.

Motion by Mr. Plunger, supported by Mrs. Naser to table the motion of creating a NCAS District position for a Business and Finance Director. Motion carried, 6-0

5. Motion by Mrs. Naser, supported by Mr. Eichmeier to change the North Central Area School Commencement Date from the Sunday before Memorial Day to the Friday before Memorial Day. Motion carried, 6-0.
- I. Public Comment: Carol Arnold – stated that March minutes are still only on the website. The NCAP Meeting is scheduled for July 23, 2018. Mrs. Eichmeier questioned if we could use Bright Arrow phone system to let people know of meetings, etc.
 - J. Closed Session: None.
 - K. Board Discussion:
 1. Discussed a Teacher Incentive for Grant Writing. Needs to be sent to the Finance Committee. Need to CAP Grant Writing. Should we create a Grant Advisory Committee. Dates
 2. Discussed an office assistant which would need to be discussed in the Personnel Committee Meeting.
 3. Mrs. Grondine is still working on the board training for August.
 4. Discussed the Safety Grant which is not available yet.
 5. Discussed the Superintendent's Evaluation which part of the evaluation will be on 3 years of Student Growth.
 - L. Motion by Mr. Plunger, supported by Mr. Eichmeier to adjourn at 8:00 p.m. Motion carried, 6-0.

Respectfully submitted,



Jessica Naser, Secretary

Maintenance and Transportation Report

There is hail damage to a small section of the roof at the high school which leaked and also damaged some ceiling tiles. We are waiting for estimates to fix it. The insurance company also hired a structural engineer to make sure there is no damage to the structure.

We should also have a second estimate for replacing the water tank before the board meeting.

Painting on the garage at the elementary is done.

Painting on the upper part of the elementary building is in progress as well as replacing the ceiling tiles in the girls locker room and hallway.

All the carpets in both buildings have been scrubbed. Darla and Matt are now striping and waxing floors. Both are doing a great job.

Brett Harter
7/16/18

Fire Extinguisher 426.⁰⁰

9500 H.S. Sealing Driveway
3100 Elem

July 18, 2018

Superintendents Report

Greetings,

In the packet you will find the information discussed at the last meeting which needs Board approval.

Creating a position seems to be a sticking point. I have made a list of responsibilities the Business Manager would have as well as the Business Office Assistant. I included the job duties of the current Administrative Assistant also.

I have contacted Mr. Martin at the ISD and spoke with him about returning to the ISD for Financial Services. The people he has working for him in that department are not fully trained in school finances so I am not sure what we would end up with even if they would lower the cost. He did say that there may be a way to help support us if and when we move forward on keeping our finances in house. He has been invited to the next Workshop and he committed himself to it. Perhaps on the 1st of August will work for a Workshop.

The MASB Lawyer Brad Banasik sent me the paper work on Lay off and recall procedures. We are able to lay off a teacher if the position is eliminated. we do not have to recall a teacher if they are not qualified to fill a new position, even if they are certified. Qualified is the key word.

The commencement date question is before you also.

Board discussion is based on a request to create an incentive to get teachers more involved in grant writing. The office assistant, board training and safety grant can be revisited also.

Thank you,

Bruce Tapio

NCAS Superintendent and
MS/HS Principal

STATE AID OPERATING NOTES RESOLUTION

North Central Area Schools, Menominee County, Michigan (the "Issuer")

A regular meeting of the board of education of the Issuer (the "Board") was held in the North Central Elem. School, Hemansville, MI, within the boundaries of the Issuer, on the 18th day of July, 2018, at 6:30 o'clock in the p.m.

The meeting was called to order by Craig VanEkevoort, President.

Present: Members : Kelly Plunger, Raymond Luft, Jessica Naser, Klara Grondine,
Craig VanEkevoort, Brad Eichmeier

Absent: Members Nicholas Hanchek

The following preamble and resolution were offered by Member Grondine and supported by Member Plunger :

WHEREAS:

1. Under the terms of Section 1225 of Act 451, Public Acts of Michigan, 1976, as amended ("Act 451"), a school district is authorized, either by achieving qualified status as described in Section 303(2) of Act 34, Public Acts of Michigan, 2001, as amended, or upon receiving prior approval of the authorized representative of the Department of Treasury, to borrow money for school operations and issue its notes therefor, pledging for the payment thereof monies to be received by it from the state school aid fund, which notes shall be the full faith and credit obligation of the Issuer; and

2. The estimated amount of such state aid appropriations allocated, or to be allocated, to this Issuer is \$ 2,604,160 for fiscal year 2018-2019, of which amount the sum of \$0 has been heretofore distributed and received, leaving a balance of \$ 2,604,160.00 as the estimated amount remaining to be distributed to the Issuer pursuant to Act 451; and

3. This Issuer has immediate need to borrow the sum of not to exceed Four Hundred Thousand Dollars (\$400,000) to pay current operating expenses for fiscal year 2018-2019; and

4. The principal amount of the notes payable from the undistributed balance of the appropriations allocated to this Issuer for said fiscal year which have heretofore been issued and are now outstanding is \$0; and

5. Five percent (5%) of estimated fiscal year 2017-2018 operating expense is \$ 190,068.00 ; and

6. The process of soliciting bids by publishing a notice of sale in a publication as specified in Section 309(2) of Act 34, Public Acts of Michigan, 2001, as amended, is prohibitively more expensive than obtaining bids through the distribution of a solicitation for bids.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This Issuer shall borrow the sum of not to exceed Four Hundred Thousand Dollars (\$400,000) or such lesser amount as the Department of Treasury may approve or as reduced by a member of either the administrative staff or the Board of the Issuer, and shall issue its note or notes (the "Notes") therefor. The Issuer hereby appropriates a sufficient amount of state aid to repay the principal of and interest on the Notes. In addition, the full faith and credit of the Issuer is hereby irrevocably pledged for payment of the principal and interest on the Notes, and in case of insufficiency of state aid, the Issuer shall pay the Notes from any funds legally available therefor, and, if necessary, levy taxes on all taxable property in the Issuer for the payment thereof, subject to applicable constitutional and statutory tax rate limitations, all pursuant to Act 451. The pledge of full faith and credit is subordinate to any encumbrances or tax levies pledged or to be pledged for the payment of tax anticipation notes issued or to be issued by the Issuer pursuant to Act 34, Public Acts of Michigan, 2001, as amended.

It is hereby declared that said borrowing is necessary for the purpose of securing funds for school operations and it is agreed with the purchaser of said Notes that the proceeds thereof will be used exclusively for that purpose.

2. Based upon expense considerations associated with publishing a notice of sale, as specified in Section 309(2) of Act 34, Public Acts of Michigan, 2001, as amended, the Board authorizes the distribution of a solicitation for bids, without publication, to obtain bids under the terms of Paragraph 5 of this resolution.

3. Said Notes shall be dated as of August 20, 2018, or the date of delivery, shall bear interest from the date thereof until paid at a rate not exceeding four percent (4%) per annum on the balance from time to time remaining unpaid, shall be in such denominations as the purchaser shall specify, shall be payable to the Registered Owner, in lawful money of the United States of America, at such bank or trust company in the State of Michigan as shall be designated by the original purchaser of the Notes, which paying agent qualifies as such under the statutes of the State of Michigan or of the Federal Government, and shall be due and payable on August 20, 2019. If more than one note is issued, the Notes shall be numbered serially from 1 upwards. Such Notes may be designated, at the option of the purchaser thereof, as a "State Aid Note" or "State Aid Notes".

4. The form of the Notes shall be in substantially the form set forth and attached hereto as Exhibit A.

5. Once the Issuer has either achieved qualified status under Act 34, Public Acts of Michigan, 2001, as amended, or received prior approval for the issuance of the Notes from the authorized representative of the Department of Treasury, and based upon the determination of Paragraph 2 of this resolution, a member of either the administrative staff or the Board of the Issuer is authorized to arrange for the sale of such Notes without the taking of competitive bids thereon, provided that when bids, competitive or otherwise, are solicited and more than one bid received, such Notes shall be awarded to the lowest responsible bidder. The Notes shall be executed by the President and Secretary of the Board. In the absence of the President, the Superintendent may sign in the place of the President, and in the absence of the Secretary, the Treasurer of the Board may sign in place of the Secretary.

6. The form of solicitation for bids shall be in substantially the form set forth and attached hereto as Exhibit B.

7. If the Issuer has not achieved qualified status under Act 34, Public Acts of Michigan, 2001, as amended, a member of either the administrative staff or the Board of the Issuer is hereby authorized and directed to file a certified copy of this resolution with the authorized representative of the Department of Treasury for and on behalf of the Issuer and an application for an order approving such borrowing and issuance of said Notes, if applicable, and to pay any applicable fee therefor.

8. The Issuer hereby designates the Notes of this issue as "qualified tax-exempt obligations" for purposes of deduction of interest expense by financial institutions under the provisions of the Internal Revenue Code of 1986, as amended. In making said designation, the Board determines that the reasonably anticipated amount of tax-exempt obligations which will be issued by the Issuer or entities which issue obligations on behalf of the Issuer during calendar year 2018 will not exceed \$10,000,000.

9. The Board covenants to comply with existing provisions of the Internal Revenue Code of 1986, as amended, necessary to maintain the exemption of interest on the Notes from federal income taxation.

10. A member of either the administrative staff or the Board of the Issuer is further authorized to approve the specific interest rate to be borne by the Notes, not exceeding the maximum rate authorized herein, the purchase price of the Notes, and other terms and conditions relating to the Notes and the sale thereof. A member of either the administrative staff or the Board of the Issuer is directed to execute a certificate accepting the interest rate and purchase price of the Notes on behalf of the Issuer.

11. Within fifteen (15) business days after issuance of the Notes, the Board hereby authorizes and directs the Superintendent to cause to be filed with the Department of Treasury any and all documentation required subsequent to the issuance of the Notes, along with any statutorily required fee.

12. The President, Vice President, Secretary, Treasurer, Superintendent and the individual acting in the capacity of the school business official are each further authorized to execute any documents or certificates necessary to complete the transaction. Any of those officers may designate, in writing, an individual to act in their place with respect to the powers conveyed in this paragraph.

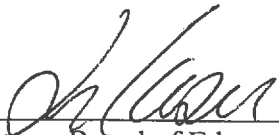
13. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members : Kelly Plunger, Raymond Luft, Jessica Naser, Klara Grondine,

Brad Eichmeier, Craig VanEkevort

Nays: Members None

Resolution declared adopted.



Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of North Central Area Schools, Menominee County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a regular meeting held on July 18, 2018, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).



Secretary, Board of Education

MDG/ttt



EXHIBIT A

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF MENOMINEE
NORTH CENTRAL AREA SCHOOLS
STATE AID NOTE

Rate

Maturity Date

Date of Original Issue

August 20, 2018

REGISTERED OWNER:

PRINCIPAL AMOUNT:

North Central Area Schools, County of Menominee, State of Michigan (the "Issuer"), for value received, hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above on the Maturity Date specified above, with interest thereon from the date hereof until paid at the Rate specified above based on a 360-day year, 30-day month, on presentation and surrender of this note (the "Note") at _____, Michigan (the "Paying Agent").

This Note is not subject to redemption prior to maturity.

This Note is issued under the provisions of Section 1225 of Act 451, Public Acts of Michigan, 1976, as amended, and Act 34, Public Acts of Michigan, 2001, as amended, for the purpose of providing money for school operations for the 2018-2019 fiscal year. The Issuer has pledged for the payment of this Note monies to be received by it from state school aid. As additional security the Issuer has pledged the full faith, credit and resources of the Issuer and, in the event of the unavailability or insufficiency of state school aid for any reason, this Note is payable from tax levies within the Issuer's constitutional and statutory limitations or from unencumbered funds of the Issuer. The pledge of the full faith, credit and resources is subordinate to any encumbrances of tax levies pledged for the payment of tax anticipation notes issued or to be issued by the Issuer pursuant to Act 34, Public Acts of Michigan, 2001, as amended.

The Issuer has designated this Note as a "Qualified Tax-Exempt Obligation" for the purpose of deduction of interest expense by financial institutions under the provisions of the Internal Revenue Code of 1986, as amended.

It is hereby certified and recited that all acts, conditions and things required by law, precedent to and in the issuance of this Note, have been done, exist and have happened in regular and due time and form as required by law, and that the total indebtedness of the Issuer, including this Note, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, North Central Area Schools, County of Menominee, State of Michigan, by its Board of Education, has caused this Note to be signed in the name of the Issuer by its President and Secretary, as of August 20, 2018.

North Central Area Schools
County of Menominee
State of Michigan

By Form Only - Not for Execution
President

And Form Only - Not for Execution
Secretary

EXHIBIT B

SOLICITATION FOR BIDS

**NORTH CENTRAL AREA SCHOOLS
COUNTY OF MENOMINEE
STATE OF MICHIGAN
\$400,000
STATE AID NOTES**

Unconditional and firm bids for the purchase of not to exceed Four Hundred Thousand Dollars (\$400,000) of State Aid Notes (the "Note" or "Notes") will be received by North Central Area Schools, Menominee County, Michigan (the "Issuer"), at the administrative offices of the Issuer, W3795 E. Third Street, P.O. Box 601, Powers, Michigan 49874-0601, on Wednesday, the 1st day of August, 2018, until 11:00 o'clock in the a.m., prevailing Central Time (12:00 p.m. Eastern Time), at which time and place said bids will be publicly opened and read. Award of Notes will be made on behalf of the Issuer by an authorized officer of the Issuer on that date.

FAXED BIDS: Bidders may submit signed bids via facsimile transmission to the Issuer at (906) 497-5066 provided that the faxed bids are received prior to the time and date fixed for receipt of bids. Bidders submitting faxed bids bear the full risk of failed or untimely transmission of their bids. Bidders are encouraged to confirm the timely receipt of their full and complete bids by telephoning the Issuer at (906) 497-5821.

NOTE DETAILS; INTEREST RATE; PAYING AGENT; AND DENOMINATION: The Notes will be dated August 20, 2018, or date of delivery, due on August 20, 2019, and will bear interest at a rate not exceeding four percent (4%) per annum. Both principal and interest will be payable at a bank or trust company located in the State of Michigan; New York, New York; or Chicago, Illinois, to be designated by the original purchaser of the Notes, which paying agent qualifies as such under the statutes of the state in which it is located or of the United States, with paying agent fees, if any, to be paid by the purchaser of the Notes. Denomination of the Notes to be at the option of the purchaser. If more than one Note is issued, the Notes shall be numbered serially from one upwards.

PRIOR REDEMPTION: The Notes are not subject to redemption prior to maturity.

AWARD OF NOTES: For the purpose of awarding the sale of the Notes, the interest cost of each unconditional and firm bid will be computed on a 360-day year, 30-day month, by determining, at the rate specified therein, the total dollar value of all interest on the Notes from August 20, 2018, to maturity and deducting therefrom any premium. The Notes will be awarded to the bidder whose unconditional and firm bid on the above computation produces the lowest dollar interest cost to the Issuer. No proposal for the purchase of less than all the Notes or at a price less than their par value will be considered. Any and all fees or charges of the bidder must be incorporated into the rate.

SECURITY: The Notes are issued under the provisions of Section 1225 of Act 451, Public Acts of Michigan, 1976, as amended, and Act 34, Public Acts of Michigan, 2001, as amended, for the purpose of providing money for school operations for the 2018-2019 fiscal

year. The Issuer has pledged for the payment of the Notes, monies to be received by it from state school aid.

As additional security the Issuer has pledged the full faith, credit and resources of the Issuer and, in the event of the unavailability or insufficiency of state school aid for any reason, the Notes are payable from tax levies within its constitutional and statutory limitations or from unencumbered funds of the Issuer. The pledge of full faith and credit is subordinate to any encumbrances or tax levies pledged or to be pledged for the payment of tax anticipation notes issued or to be issued by the Issuer pursuant to Act 34, Public Acts of Michigan, 2001, as amended.

LEGAL OPINION: Bids shall be conditioned upon the unqualified opinion of Thrun Law Firm, P.C., attorneys of East Lansing, Michigan, which opinion will be furnished without expense to the purchaser prior to the delivery thereof, approving the legality of the Notes.

TAX MATTERS: In the opinion of note counsel, assuming continued compliance by the Issuer with certain requirements of the Internal Revenue Code of 1986, as amended (the "Code"), interest on the Notes is excluded from gross income for federal income tax purposes, as described in the opinion, and the Notes and interest thereon are excluded from taxable income for State of Michigan income tax purposes. Further, the Notes and the interest thereon are subject to inheritance and estate taxes and taxes on gains realized from the sale, payment or other disposition thereof. The Issuer has designated the Notes as "**QUALIFIED TAX-EXEMPT OBLIGATIONS**" within the meaning of the Code and has covenanted to comply with those requirements of the Code necessary to continue the exclusion of interest on the Notes from gross income for federal income tax purposes.

CERTIFICATE REGARDING "ISSUE PRICE": The successful bidder will be required to furnish, prior to the delivery of the Notes, a certificate in a form acceptable to note counsel as to the "issue price" of the Notes within the meaning of Section 1273 of the Internal Revenue Code of 1986, as amended. By submitting a bid, the bidder represents to the Issuer that it intends to hold the Notes for its own account with no present intention to reoffer the Notes unless the bidder has notified Note counsel, in writing, at least 72 hours before the bid deadline that the bidder intends to reoffer the Notes.

CLOSING DOCUMENTS: Drafts of all closing documents, including the form of Note and note counsel's legal opinion, may be requested from Thrun Law Firm, P.C. Final closing documents will be in substantially the same form as the drafts provided. Closing documents will not be modified at the request of a bidder, regardless of whether the bidder's proposal is accepted.

DELIVERY OF NOTES: The Issuer shall furnish Notes ready for execution at its expense. Notes will be delivered without expense to the purchaser at a place located in the STATE OF MICHIGAN, to be mutually agreed upon between the purchaser and the Issuer. Delivery can also be made in Chicago, Illinois or New York, New York, but at the EXPENSE of the PURCHASER. The usual closing documents, including a certificate that no litigation is pending affecting the issuance of the Notes, will be delivered at the time of the delivery of the Notes. Accrued interest to the date of delivery of the Notes, if any, shall be paid by the purchaser at the time of delivery.

Payment for the Notes shall be in such manner as to assure receipt of funds by the Issuer on the day of delivery of the Notes.

BIDDER CERTIFICATION - NOT "IRAN-LINKED BUSINESS": By submitting a bid, the bidder shall be deemed to have certified that it is not an "Iran-Linked Business" as defined in Act 517, Public Acts of Michigan, 2012; MCL 129.311, et seq.

THE RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS.

The bids should be plainly marked "Proposal for North Central Area Schools State Aid Notes".

Form Only - Not for Execution
Superintendent
North Central Area Schools